

# 1. Procedure and Time Lines for Grid connected SRTPV plants

## A. For SRTPV plants ranging 1kW to 10kW domestic consumers

Step	Procedure	Responsibility	Time lines
<b>Step - 1</b>	<p>The Applicant shall submit <b>On-line Application Only</b> in the SRTPV portal.</p> <p>The Registration process is complete with below of 3 steps:</p> <ol style="list-style-type: none"> <li>1. Entering <b>Rooftop details</b> such as Solar capacity, shadow free area, type of connection, Enter Email id and mobile no. etc.</li> <li>2. Payment of fee such as Application, processing &amp; e-Sign.</li> <li>3. Verification of draft PPA and execute the PPA in Online mode through E-Signing.</li> </ol> <p>After successful Registration process an approval letter is auto generated for installation of SRTPV work.</p> <p>Note: If consumer submits the application, and not make payment or will make payment &amp; not e-Sign in such cases 15 days, time period is allowed to the consumer to complete the process ( ie. all 3 steps) else the Application will be auto cancelled and no refund of amount will be made ( if payment is already made). However, the consumer shall resubmit the fresh Application.</p>	Consumer	Zero date
<b>Step - 2</b>	Online uploading of Work Completion Report by the Consumer.	Consumer	150 ( One hundred and fifty) days from the date of uploading/ submission of application.
<b>Step - 3</b>	Inspection by Sub-divisional officer commissioning the project, after receipt of work completion report from the consumer.	-	<p>Within 5 (five) working days from the receipt of work completion report, after ensuring satisfactory completion of work.</p> <p><b>If the plant is not commissioned within 5 days from the date of work completion report, the concerned officer shall be liable to pay penalty of Rs.1000 per day, till the date of commissioning, to the applicant.</b></p> <p><b>After five days of work completion, in case the plant is not commissioned, the consumers are entitled to deemed generation benefit.</b></p>
<b>Step - 4</b>	Commissioning of Rooftop Solar System in case work completion is delayed by the Consumer		Within six months from the date of uploading the application. In case of delay of more than six months, the tariff payable will be as per the terms of PPA.
<b>Step - 5</b>	Billing Process	-	30 days from the date of commissioning of the Solar plant.